

Document Pack



Wendy Walters
Prif Weithredwr,
Chief Executive,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

THURSDAY, 9 JANUARY 2020

TO: THE EXECUTIVE BOARD MEMBER FOR LEADER

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER WHICH WILL BE HELD IN THE LEADER'S OFFICE, COUNTY HALL, CARMARTHEN, AT 10.00 AM, ON THURSDAY, 16TH JANUARY, 2020 FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Wendy Walters

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Martin S. Davies
Telephone (direct line):	01267 224059
E-Mail:	MSDavies@carmarthenshire.gov.uk
Ref:	AD016-001

A G E N D A

1. DECLARATION OF PERSONAL INTEREST.
2. TO SIGN AS CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON 19TH DECEMBER, 2019. 3 - 6
3. FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS: TARGETED FINANCE FUND & WELSH CHURCH FUND. 7 - 18

Note:- The press and public are not be entitled to attend the meeting. The decision record will be published normally within 3 working days.

EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER

Agenda Item 2

THURSDAY, 19 December 2019

PRESENT: Councillor: E. Dole (Executive Board Member).

The following officers were in attendance:

M. Bull, Economic Development Area Manager;
L. Alvarez, Bureau Officer;
T. Peregrine, Economic Development Co-ordinator;
M.S. Davies, Democratic Services Officer.

Leader's Office, County Hall, Carmarthen:9.00 am - 9.45 am

1. DECLARATION OF PERSONAL INTEREST
There were no declarations of personal interest.

2. DECISION RECORD - 15TH NOVEMBER, 2019

RESOLVED that the decision record of the meeting held on the 15TH November be signed as a correct record.

3. FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS: WELSH CHURCH FUND

RESOLVED that the following applications for assistance from the Welsh Church Fund be approved subject to the usual terms and conditions and those specified in the report.

Targeted Finance Fund		
App. Ref	Applicant	Award
WCF-19-33	Llandysul paddlers Canoe Centre Ltd	£3,000.00
WCF-19- 18	Ffynnonwen Community Centre	£3,000.00

4. REPORTS NOT FOR PUBLICATION

RESOLVED pursuant to The Local Government Act 1972 as, amended by The Local Government (Access to Information) (Variation) (Wales) Order 2007 that the following items were not for publication as the reports contained exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Act.

5. CARMARTHENSHIRE BUSINESS START UP/BUSINESS GROWTH FUND.

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 4 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure of this information would be likely to damage the applicants at this stage.

Further to minute 2 of the meeting held on the 19th February 2018 the Executive Board Member considered an application for assistance from the Carmarthenshire Business Growth Fund. The priority of the fund was to support the creation of jobs and new businesses within the County.

RESOLVED that the following application for assistance from the Carmarthenshire Business Growth Fund be approved subject to the usual terms and conditions and those specified in the report:

Carmarthenshire Business Growth Fund		
Application Ref	Applicant	Award
GF125	Wales & West Building Products Ltd.	£8,390.00

6. CARMARTHENSHIRE TRANSFORMATIONAL COMMERCIAL PROPERTY DEVELOPMENT FUND, CARMARTHENSHIRE RURAL ENTERPRISE FUND, TARGETED REGENERATION INVESTMENT PROGRAMME & LLANELLI AND AMMANFORD TOWN CENTRE LOAN SCHEME.

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 4 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure of this information would be likely to damage the applicants at this stage.

The Executive Board Member considered applications for assistance from the Carmarthenshire Rural Enterprise Fund, Carmarthenshire Transformational Commercial Property Development Fund, Targeted Regeneration Investment Programme & Llanelli and Ammanford Town Centre Loan Scheme.

RESOLVED that the following applications for assistance from the Carmarthenshire Rural Enterprise Fund, Carmarthenshire Transformational Commercial Property Development Fund, Targeted Regeneration Investment Programme & Llanelli and Ammanford Town Centre Loan Scheme be approved subject to the usual terms and conditions and those specified in the report:

Carmarthenshire Rural Enterprise Fund	
Applicant	Award
Roman Solutions, Llandovery	£40,000.00

Carmarthenshire Transformational Commercial Property Development Fund / Carmarthenshire Rural Enterprise Fund	
Applicant	Award
Cambrian Pet Foods, Llangadog	£750,000.00

Targeted Regeneration Investment Programme – Property Enhancement Development Grant	
Applicant	Award
Stephen Evans [125/127 Station Road, Llanelli]	£202,351.89
Anglers Corner [78 Station Road, Llanelli]	£82,641.38
Keys Property Management Ltd. [6 Wind Street, Ammanford]	£128,000.00

Targeted Regeneration Investment Programme – Sustainable Living Grant	
Applicant	Award
Mallard Wales Ltd. [2-4 Station Road, Llanelli]	£80,000.00

Targeted Regeneration Investment Programme – Llanelli Town Centre Loan	
Applicant	Award
Cygnus Holdings (Llanelli) Ltd [8-16 Market Street, Llanelli]	£1,400,000.00

EXECUTIVE BOARD MEMBER

DATE

This page is intentionally left blank

EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER

16/01/2020

Executive Board Member:	Portfolio:
Cllr. Emlyn Dole	Leader

**FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS:
TARGETED FINANCE FUND & WELSH CHURCH FUND**

Recommendations / key decisions required:

Targeted Finance Fund – Annex 1

1 Application – Total Value = £12,000.00

Welsh Church Fund – Annex 2

1 Application – Total Value = £1,532.50

Total Number of Applications - 2 Total Value = £13,532.50

Reasons:

Development of Sustainable Communities within Carmarthenshire

<p>Directorate Name of Head of Service: Helen L Morgan</p>	<p>Designations: Development Manager Regen & Policy</p> <p>Bureau Officer</p>	<p>Tel: 01267 242367 HLMorgan@carmarthenshire.gov.uk</p> <p>Tel: 01269 590216 JonHancock@sirgar.gov.uk</p>
<p>Report Author: Jonathan Hancock</p>		

Declaration of Personal Interest (if any):None

Dispensation Granted to Make Decision (if any):N/A

DECISION MADE:

Signed: _____ **DATE:** _____

EXECUTIVE BOARD MEMBER



EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru

YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

The following section will be completed by the Democratic Services Officer in attendance at the meeting

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted subject to the amendment(s) and reason(s) specified:	
Reason(s) why the Officer's recommendation was not adopted:	

EXECUTIVE SUMMARY
EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER
16th January 2020

Financial Assistance from the following grant funds:
Targeted Finance Fund & Welsh Church Fund

To approve the following:

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

Targeted Finance Fund – Annex 1

1 Application – Total Value = £12,000.00

Welsh Church Fund – Annex 1

1 Applications – Total Value = £1,532.50

Total Number of Applications - 2 Total Value = £13,532.50

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Helen L Morgan

Development Manager Regeneration & Policy

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Helen L Morgan

Development Manager Regeneration & Policy

1. **Local Member(s)** As per individual reports
2. **Community / Town Council** As per individual reports
3. **Relevant Partners** As per individual reports
4. **Staff Side Representatives and other Organisations** As per individual reports

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Targeted Finance Fund	TFF-19-04	County Hall, Carmarthen. SA31 1JP
Welsh Church Fund	WCF-19-34	County Hall, Carmarthen. SA31 1JP

This page is intentionally left blank

**Executive Board Member Decisions Meeting for the Leader
Targeted Finance Fund
2019-2020**

**Report Author: Jonathan Hancock
JonHancock@carmarthenshire.gov.uk
Tel: 01269 590216**

Budget Available - £56,000.00

Report Value - £12,000.00

1 of 1

Application Reference: TFF-19- 04

Project Title	The STEP-UP Project
Applicant	The Family Foundation
Ward	Carmarthenshire
Key Account Management	<p>The Targeted Finance Fund is a discretionary fund available to Key Account Management (KAM) clients. For an organisation to become a KAM client they must be a third sector not for profit organisation that falls into one of the following 3 categories:</p> <ul style="list-style-type: none"> • Existing social enterprises that have the potential to grow, be sustainable and create employment • Emerging projects that have the potential to create jobs ✓ • Third sector organisations that deliver vital services within our communities
Project Description	<p>During 2017-2018 the Family Foundation undertook a pilot project to engage with individuals and families from Carmarthenshire into targeted learning & skills development activities to promote access to skills & employment. The project developed community engagement links with the community and identified trends in needs and identified key areas of barriers to learning for adults. The project assisted communities to develop skills in terms of closing the skills and qualification gaps. This project was a starting point and as a pilot was very successful.</p> <p>The next step would be to capitalise on the pilot project and take the key points learnt into the next phase by developing more specific and targeted learning and training programmes for adults across a range of communities – Targeting numeracy & literacy gaps and key training areas aimed at enhancing confidence, raising self-esteem and improving adult life skills to enter employment.</p> <p>The project will aim to make individuals and families increasingly aware and engaged with the project services, supporting them with individually focused learning pathway plans to develop confidence, resiliency and skills to inspire individuals to achieve goals through developing new skills and work towards training and qualifications.</p>

	<p>Learning will take place within the community, and will be tailored to the individual providing various options such as accredited learning, work trials, further education and localised training on the doorstep in suitable community accessible venues</p> <p>Working with key organisations in the community to engage with adults. This will include – LINKS, Fresh Start, Carmarthenshire Action Team, Age Concern, Job Centre Plus & Yr Hwb. Along with direct referrals from other third sector organisations and self-referrals.</p> <p>The Family Foundation will establish links with key organisations to promote our programmes to engage adults to STEP UP and help take control of their lives to move out of poverty and develop resiliency & confidence skills to gain new or better employment and to help them where possible move out of the benefits system.</p> <p>The Family Foundation will also work in partnership with providers who are struggling to engage individuals to mainstream education/training so that more localised on the doorstep approach can be coordinated and facilitated.</p> <p>The funding from TFF will be utilised towards salary & on costs to employ a Project Officer who will manage and deliver the project on the ground to ensure the smooth delivery of the project aims & objectives working closely with the organisations board of trustees.</p> <p>The grant will also pay for accredited training costs to deliver accredited on the doorstep training in the targeted communities.</p>
Economic Benefit	<ul style="list-style-type: none"> • Number of individuals into training/education - 100 • Number of individuals into volunteering - 6 • Number of community groups/organisations assisted - 1 • Number of social enterprises created - 0 • Number of social enterprises supported - 1 • Number of jobs created – 3 (1 officer & 2 people into employment) • Number of jobs safeguarded - 0 • Public and private leverage funding £8,000
Total Project Cost Eligible Capital Eligible Revenue Ineligible Costs Amount and % of	<p style="text-align: center;">£20,000.00</p> <p style="text-align: center;">Nil</p> <p style="text-align: center;">£20,000.00 Project Officer costs £18,000 Accreditation costs £1,500 External Venue Hire – Community venues £500</p> <p style="text-align: center;">N/A</p> <p style="text-align: center;">£12,000.00 @ 60%</p>

<p>grant requested</p> <p>Match funding</p>	<p style="text-align: center;">£8,000.00</p> <p style="text-align: center;">Own funds secured</p>
<p>Cllr and Officer Consultations Undertaken</p>	<ul style="list-style-type: none"> • Fresh Start - Andrew Walters • Carmarthenshire Action Team - Phil Amos • RLSP – Rachel Clegg • Communities for Work – Rhys Harries • Cllr Suzy Curry • Cllr Andre McPherson
<p>Evidence of Need / Community Engagement</p>	<p>The family foundation has been in existing for 5 years and continues to meet the needs of those furthest away form the job market. Fresh start and Carmarthenshire Action Team refer regularly into their project</p>
<p>Contributing to key Strategies</p>	<p>The ‘STEP UP’ project links to Carmarthenshire Well-being objectives and supports the following objectives-</p> <ul style="list-style-type: none"> • Objective 4 of Start Well that is aimed at ensuring all young people are in Education, employ mentor Training and are following productive learning and career pathways. STEP UP will support reducing NEETS by providing focused support, learning pathways and work trial • Objective 5 Start Well/Live Well-Tackle poverty by doing all we can to prevent it, help people into work & improve the lives of those living in poverty • Objective 6 Live Well - Create more jobs and growth throughout the county • Objective 8 Live Well-Help people live healthy lives. Living healthy lives allows people to fulfil their potential and aim higher in their lives. <p>Regional Employment & Skills Plan 2019 for South West Wales –</p> <ul style="list-style-type: none"> • In order to transform our economy our project links to the regional skills plan and linking to the key priority areas. Our project will increase the proportion of the workforce with higher level skills to try to ensure the future skills supply is flexible and responsive to the growth sectors identified in the economic data identified in the plan.
<p>Ownership/Lease</p>	<p>N/A</p>
<p>Business Plan/Officer Comments including details of support moving forward/next steps linked to growth and sustainability</p>	<p>The Family Foundation has successfully been in operation for the past 5 years and are not reliant on grant income solely to run as an organisation. Funds include Active Inclusion, Millennium Stadium Charitable Trust and other private unrestricted funds.</p> <p>They are a Charitable Incorporated Organisation and have successfully applied to deliver services that generate income into the organisation.</p> <p>They anticipate this project will develop a successful model that can be delivered in other communities in Carmarthenshire. The aim is to demonstrate through the success of this project the scope to deliver on a contracted basis to other providers and affiliates that may be interested.</p> <p>Anticipate requests to purchase Family & Adult Learning training packages</p>

	<p>that have targeted focus in other parts of the county.</p> <p>As part of the KAM process a Bureau Officer will work closely with the Charity to ensure project outcomes and sustainable actions that will ensure that the organisation continues to become financially secure.</p> <p>Emphasis will be placed on the Officer to fully engage with 'Yr Hwb' and 'Communities for Work' as additional support to assist clients to move closer to the world of work.</p>
<p>Recommendation</p>	<p>Award - £12,000.00</p>
<p>Subject to:</p>	

**Executive Board Member Decisions Meeting for the Leader
Welsh Church Fund
2019-2020**

Report Author: JonHancock@cardiff.gov.uk

Tel: 01269 590216
Balance Available: £4,601.99

Report Value: £1,532.50

1 of 1

Application Reference – WCF-19-34

Project Title	Llanelli Railway Goods shed – Phase 1
Applicant	The Llanelli Railway Goods Shed Trust
Project Description	<p>The Llanelli Railway Goods Shed Trust (LRGST) aim to transform the building into an innovative flagship social enterprise which will address social, economic, environmental and cultural issues.</p> <p>In its present condition the Goods Shed comprises over 1719m² of floor space, made up of offices (249.2m²), the Railway Goods Shed (715.5m²) with additional basement area (300.1m²) and a steel canopy extension (455.0.2). In addition to these structures, the surrounding goods yard, in excess of 1.179 hectares offers further potential for development on site.</p> <p>Due to the scale and ambition of the project the Trust has adopted a phased approach for the redevelopment of the building. The development has been broken down into 4 phases, each with their own sustainable outcomes that are aligned with the overall vision for the Goods Shed. The phases are as follows:</p> <ul style="list-style-type: none"> • Phase 1 - The Good Start Project The redevelopment of the dilapidated western block which is adjacent to the main Shed and will include a heritage area and public access within a section of the main Shed. • Phase 2 - Our Town Project The redevelopment of the main shed and expansion of the car park. • Phase 3 - Living and Growing Project Development of 1.2 acres of land. This includes an area covered by a steel canopy which will be transformed into a horticultural area. • Phase 4 - The Basement, Making Tracks Project. <p>Across the four phases this landmark regeneration scheme will see the transformation of 1.179 hectares of land brought into a use as a vibrant multi-purpose sustainable community facility for all.</p>

	<p>The first phase- the subject of this grant application - will include the renovation of the Office building and repairs/access to the main Shed and will provide:</p> <ul style="list-style-type: none"> • Office space for micro business start-ups to enhance employment opportunities • Space for social enterprises to enhance training and employment opportunities • Community Hub • Housing Tenants Resource Centre • A heritage centre focusing on the railway and industrial history of Llanelli <p>In order to proceed with the project funding is required to finance consultant services to complete designs and prepare tender documents in accordance with RIBA Stage 4 for the construction phase.</p> <p>Carmarthenshire County Council has applied for capital funding from the Welsh Government Targeted Regeneration Fund to complete the refurbishment of the Offices and have indicated they would also be prepared to pay for the RIBA Stage 4 development work.</p> <p>However, as part of the ownership transfer arrangements with Network Rail (current owners) – the Trust also need to undertake certain repairs to the main Shed. This will facilitate the freehold transfer and will permit limited public access to this area. The Trust is therefore seeking a contribution toward the consultant services for this element of the works.</p>
Total Project Cost	£15,325.00 Net
Eligible Capital	£15,325.00
	Design & Development work for RIBA stage 4 – shed repairs
Eligible Revenue	n/a
Ineligible Costs	n/a
Cllr and Officer Consultations Undertaken	<ul style="list-style-type: none"> • Cllr Suzy Curry • Cllr Andre McPherson • Stuart Walters – Economic Development Manager
Ownership/ Lease	Ownership
Funding Package	£15,325.00 Net
Value of Community Investment	£ 15,325.00

<p>Amount of grant requested</p> <p>Value of Levered Funds</p>	<p style="text-align: center;">£1,532.50 @ 10%</p> <p style="text-align: center;">£13,792.50 £10,000.00 – Railway Heritage Trust secured £3,792.50 – Own funds secured</p>
<p>Economic Benefit</p>	<ul style="list-style-type: none"> • Number of individuals into training/education • Number of Jobs safeguarded • Number of individuals into volunteering - 5 • Number of individuals into employment • Number of community assets 1 • Number of new services created 3 • Number of physical improvements – 1 • Number of environmental improvement scheme
<p>Officer Comments</p>	<p>The organisation is Key Account Managed closely by the CCC Bureau officers and regular meetings consist of further development and long term sustainability, the group's governance and business plan are strong.</p>
<p>Officer Recommendation</p>	<p style="text-align: center;">Award - £1,532.50</p>
<p>Subject to</p>	

This page is intentionally left blank